Elsevier Research Intelligence

Scopus Selection Criteria

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What does being indexed by Scopus mean for a journal?

• Increase the visibility of your publication(s)
• Give you access to a global audience of researchers
• Access to experts for peer review programs
• Track the performance of your publication(s)
• Monitor competitor publications
• Assimilation into a trusted scholarly community / subject field

Who uses Scopus

The A&I research discovery solution for academia, business and government.

From researchers pursuing scientific breakthroughs to academic institutions and government agencies evaluating research, Scopus is the abstract and indexing database of choice. Worldwide, Scopus is used by more than 3,000 academic, government and corporate institutions and is the main data source that supports the Research Intelligence portfolio.

https://www.elsevier.com/solutions/scopus/who-uses-scopus
Who determines journal selection?
Content Selection & Advisory Board (CSAB)

The CSAB is an independent board of subject experts from all over the world. Board members are chosen for their expertise in specific subject areas; many have (journal) Editor experience.

Successful journal selection is a combination of different aspects

**Quality**
Science, publishing format, ethical standard

**Diversity**
Is the (international) diversity of authorship and editorial board in line with aims & scope

**Relevancy**
Is the content type and subject relevant to the (international) user base of Scopus
Get to know Scopus

Strict Quality & Ethics Selection Criteria*

The Scopus title selection criteria – our set of clear and transparent guidelines, in combination with reviews by our independent Content Selection & Advisory Board – ensure the quality of titles indexed meets consistently high standards.

* 2016 as sample year

Stage 1
~3,500 title suggestions per year

Stage 2
~33%
meet the Scopus minimum criteria

Stage 3
~50%
are accepted after the CSAB’s review

~575 + ~175 = ~750

serial titles meet criteria per year

titles pending review from previous years

serial titles meet the full Scopus criteria

Scopus delivers a comprehensive view on the world of research.

No packages, no add-ons.

One all-inclusive subscription.
How are journals Selected?

**Stage 1**

All titles should meet all minimum criteria in order to be considered for Scopus review:

- Peer-review
- English abstracts
- Regular publication
- Roman script references
- Pub. ethics statement
- Two years

**Stage 2**

Eligible titles are reviewed by the Content Selection & Advisory Board

All journals are handled the same irrespective of the business model
References in Roman script

Every article should have at least 80% of its references in Roman script

Does NOT meet the minimum criterion
References in Roman script

Every article should have at least 80% of its references in Roman script

References


Wawrjenuk P., Doct.Sci. Eng., Prof., chair of technology of engineering systems and environment protection, Belostotsky teknichesky universitet, Poland, 15-351 Bialystok, Wiejska str., 45A, tel.: +48 85 746 90 00 to 09, fax: +48 85 746 90 15.

Elsky L., Jurovetsky groundwater supply intake, Bialystok’s facility of water and sewage services.

References

Stage 2: 14 selection criteria in five categories

<table>
<thead>
<tr>
<th>Journal Policy</th>
<th>Quality of Content</th>
<th>Journal Standing</th>
<th>Regularity</th>
<th>Online Availability</th>
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</thead>
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<tr>
<td>• Convincing editorial concept/policy</td>
<td>• Academic contribution to the field</td>
<td>• Citedness of journal articles in Scopus</td>
<td>• No delay in publication schedule</td>
<td>• Content available online</td>
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<tr>
<td>• Type of peer-review</td>
<td>• Clarity of abstracts</td>
<td>• Editor standing</td>
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<td>• English-language journal home page</td>
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<td>• Diversity geographic distribution of editors</td>
<td>• Quality and conformity with stated aims &amp; scope</td>
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<tr>
<td>• Diversity geographic distribution of authors</td>
<td>• Readability of articles</td>
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https://www.elsevier.com/solutions/scopus/content/content-policy-and-selection or titlesuggestion@scopus.com
What we look for on the journal website

**Editorial Board**
- Recognized experts, transparent who are member

**Author and Author responsibility**
- Participate in peer-review, unique, good standards

**Peer Review Process**
- All content subject to review, objective, no conflict of interest

**Publication Ethics**
- Measures to prevent misconduct, procedures to address misconduct

**Copyright and Access**
- Clearly describe copyright and access, possible fees clearly stated

**Archiving**
- Digital preservation is indicated

**Ownership & Management**
- Clear who owns and manages the journal, not misleading

**Website**
- Relevant information available and according to standards

**Publication schedule**
- Periodicity clearly indicated

**Name of journal**
- Name is clear, unique and not misleading or confusing
Example of a Publication Ethics and Publication Malpractice Statement

See example: The Asia-Pacific Journal of Sports Medicine, Arthroscopy, Rehabilitation and Technology (AP-SMART) (Elsevier)

The Publication ethics statement should address the responsibility of each stakeholder and describe the process which will follow transgression of ethical requirements
Continuous, online title review process for selecting new journals for Scopus coverage

As a primary publisher and information aggregator, Elsevier understands the needs of Authors, Editors and Publishers and provides resources to support the community. Available resources to help journals with successful title review process:

- publication ethics resources
- FAQs
- advisory documents
- reviewer comments
- editor and publishing services

https://www.elsevier.com/solutions/scopus/content/content-policy-and-selection or titlesuggestion@scopus.com
Suggesting a title for indexing

- Scopus Content Page - https://www.elsevier.com/solutions/scopus/content
- Suggest a serial title - http://suggestor.step.scopus.com/suggestTitle/step1.cfm
- Queries - titlesuggestion@scopus.com
Application form

• Only serial titles may be suggested i.e. journals, book series or conference series
• Suggestions may be made by publishers or editors of a title (Individual researchers and librarians can also suggest titles, but these need the support from the publisher and/or editor).
• Via online submission form only
• Free of charge
• Must complete all questions on title suggestion form - mandatory
• Must provide sample PDFs –three most recent journal issues or 9 articles plus a table of contents (mandatory)
• New submissions are evaluated continuously
• Takes several months - to 1 year
• Applicant can track the progress of the evaluation process by entering the unique Tracking ID provided at the time of submission into the Title Evaluation Tracker.
Research Intelligence

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